

BISCOA Practice Manual

BISCOA's Practice Manual is designed to provide practical down-to-earth assistance to specialist contractors in the negotiation and administration of contracts and in the finalisation of contractual claims.

It is a working manual, particularly for use by contract administrators. Although prepared by BISCOA's team of construction lawyers, the Practice Manual is not intended as a legal text, rather to provide a hands-on approach to the administration of contracts.

The 2 Volume Manual contains over 600 pages of text.

Volume 1 contains practice notes and articles including detailed and comprehensive practice notes on the following sub-contracts:-

- (i) SCJCC A & B;
- (ii) SCNPWC3;
- (iii) SC6;
- (iv) AS2545;
- (v) SCE3;
- (vi) TC/CM (Victoria).

Volume 1 also deals with issues such as risk allocation, retention, bank guarantees, payment for off-site materials, Romalpa clauses, passing of property in materials, releases, progress payments, nominated subcontractors and interest on late payments. Further topics will be added in regular updates.

Volume 2 contains explanatory notes and forms of notices for each of the above subcontracts.

The Manual will be updated on a regular basis by the publication of additional practice notes and articles and by reviewing and updating the text to take into account changes in subcontracts or in the law relating to them.

The 2 Volume Manual is reasonably priced at \$200 plus \$95 for the annual update service subscription. BISCOA believes the manual is essential for all contract administration staff employed by specialist contractors and, consequently, BISCOA has structured attractive discounts for multiple purchases.