## İncile C.E. Charivari

## 1983 Program

At least five courses will be available nationally this year, with three of them being offered for the first time. They are:

*Time Management* a one-day course designed especially for people working in public sector service industries. As well as becoming familiar with the characteristics of effective time management, participants will be able to analyse their own use of work-time and will gain a working knowledge of techniques for planning and monitoring it more effectively.

*Financial Management* a program which will be particularly useful for those who have background in accounting but have responsibilities for budgeting and financial administration. Approaches to budgeting and budget construction will be discussed in some detail together with the interpretation and use of financial information as management tools.

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and Information Services will review developments in their technology, and proven and potential applications for library housekeeping operations. The second day of the program will be devoted to considering software packages for user services, and a range of games both educational and entertaining. With the co-operation of suppliers of 'micros' we hope to arrange systems demonstrations, and 'hands on' opportunities for participants.

Managing People at Work and Libraries and Industrial Relations have been revised and updated, and will continue as part of our CE program.

Prospectuses giving more information on workshops and other aspects of the 1983 programs have been sent to Divisional secretaries, and to major institutions. Copies are also available on request from the Association's office at 376 Jones St, Ultimo, NSW 2007.

Availability of workshops. In an attempt to avoid the restrictions of the 'circuit' system, and to allow more flexibility in selecting courses, workshops will be made available on a demand basis to any Division or institution that can guarantee a market. Divisions wa ing to have courses run for them have be asked to notify me by the end of February that a program schedule can be drawn Any other group or organisation wanting participate in the program should contact at Head Office.

Visit of Judy McQueen and Richard Be Anyone interested in recent developments automated systems and information tech logy will be pleased to hear that Judy M Queen and Richard Boss of Informat Systems Consultants Inc. will be visiti Australia from 21 March-3 April. Thou their primary commitment is to the Nation Library of Australia, they'll also be taki part in seminars and meetings organised the Queensland and Victorian Branches a by Head Office.

Subjects to be covered include informati technology developments, contracting 1 turn-key automated systems and automati of circulation. For more details wat *Happenings*.

> Merilyn Br CE offic

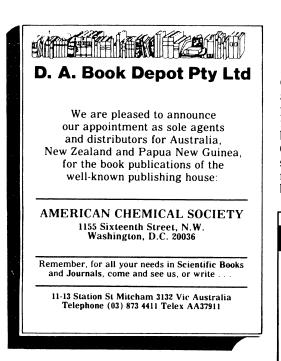
## **New Acquisitions Section formed**

AT ITS recent meeting, the General Council of the LAA approved the formation of the Acquisitions Section of the LAA.

1982 saw a number of significant developments in the area of Acquisitions. A Special Session on Selection Policies was held at the LAA Conference in Adelaide, with papers delivered by eight speakers from different types of libraries.

Much lively discussion resulted in resolutions being passed urging other libraries to prepare and publish their selection policies, couched in the same terms as the NLA's Selection Policy documents. It was also strongly recommended that the Acquisitions Section compile a directory of research and collection strengths in Australian libraries. The papers presented at this Special Session are to be published in the near future in the appropriate journals.

The Joint Standing Committee for the Book Trade was established following the Seminar on Libraries and Local Ordering held at the International Booksellers Convention in March 1981. It includes repre-



sentatives of the LAA, (Denis Richardson, University of Melbourne and Pam Trier, La Trobe University), the Australian Booksellers Association and the Australian Book Publishers Association. Its terms of reference, besides spelling out the need for communication among all organizations active in the Australian book world, are to consider matters affecting the publication and/or distribution of books and associated materials within Australia which may be of concern to the constituent bodies.

The Committee has already met four times, and has considered a number of significant issues, including sales tax on books, local ordering by libraries, and the encouragement of more Australian books in Australian libraries. The Committee convened a Workshop on Local Ordering, held in Adelaide on August 27, to discuss the factors limiting ordering by Australian libraries through Australian suppliers, and to investigate how they might be reduced. Twelve librarians, five publishers and five booksellers attended the workshop.

Discussions indicated that if publishers could meet certain specifications, Australian booksellers would be able to provide satisfactory terms and conditions of service to Australian libraries. Recognising that there can be no compulsion over particular terms and conditions of service, the Joint Standing Committee recommends the voluntary acceptance of fundamental specifications of performance by the three constituent organisations. If these are endorsed by the three bodies, they will be publicly promoted. The General Council of the LAA endorsed the specifications at its last meeting; however a reply is awaited from the ABPA and ABA before wider circulation.

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Briefly the points at issue are the publishers will be encouraged to supply to trade on specified terms and conditionenabling Australian booksellers to compexit on the overseas library suppliers. To Australian book trade would greatly bene by these procedures, which are designed improve local availability of stock (where we printed or published); to provide promission follow-up and reports if a title is not loca available; to make local prices mc competitive with those of overseas supplies to improve the information made available by local publishers' staff and to provide local records of publishers' lists.

Linked with these suggestions for imprc ed services, the Acquisitions Section working on a draft of standardised publis ers' reports, which will be published at a lat date.

The Joint Standing Committee is also co cerned about the number of Australian boo held in Australian libraries, and is conside ing means to promote Australian books. This end Michael Webster, editor *Australian Bookseller and Publisher* has o ered to publish listings of Forthcomir Australian Titles, in the April and Octob issues.

The Acquisitions Section (then the ASIC organised a meeting on October 25 to explo the possibility of acquisition information b ing made available via the Australia Bibliographic Network. Several interestir proposals were discussed by representative from the National Library and Thorpe publishers, booksellers and librarians, i cluding various means of indicating publis ers' stock holding on-line either via ABN, of by means of linking publishers' holding files. This was referred to the Joint Standir Committee which has set up a Sub-Commi tee to continue these discussions.

The National Committee of the Acquisition Section will be located in Sydne for the next two years, convened by Jennife Alison (Fisher Library, University of Sydney), and she will obviously have mountain of exciting tasks before her. Goc luck, Jennifer! There will also be two state groups; an ACT Group, convened the Caroline Cohn (Commonwealth Parliame tary Library) and a Victorian Group convened by Pam Trier (La Trobe Unive sity).

Pam Trie