

GENERAL COUNCIL AGENDA

Meeting to be held at the Belconnen Town Centre Library Community Room on Friday 29th and Saturday 30th March 1985.

Welcome and apologies
 Proxies and observers
 Hours of meeting
 Minutes of the meeting held on 7/8 December 1984
 Matters arising from the minutes and not elsewhere on the agenda
 Reports from the President, Executive Director and Industrial Information and Research Officer
 Resignation of General Councillor-at-large
 Report of the General Councillor-at-large
 Matters arising from the Executive Committee meeting and not elsewhere on the agenda.

POLICY DEVELOPMENT

Work level standards
 Volunteer workers
 Public library funding campaign
 Special Library publicity
 Library standards
 ASLA
 Government inquiries
 Libraries as earth station providers
 Statement on international relations
 LAA Work program
 Corporate plan and review committee
 Manpower survey
 National language policy
 Review of the taxation system

FINANCE

Educational Trust Fund
 Carryover of funds
 1984 Brisbane conference finance
 Subsidising student membership
 Statement of income and expenditure to 31 December 1984
 Statement of income and expenditure to 28 February 1985
 Application for special grant
 Financial returns from divisions

MEMBERSHIP

Membership report to 28 February 1985
 State membership recruitment 1984

DIVISIONAL MATTERS

Formation of TAFE section
 Annual reports from divisions
 Reports of branch activities

PUBLICATIONS

NZLA reciprocal purchase of publications
 Publications Board

EDUCATION

Board of Education
 Continuing Education
 Election to Board of Education

LAA COMMITTEES AND REPRESENTATION ON RELATED BODIES

Library Workforce Standing Committee
 National Book Council
 Committee on Professional Issues
 Nominating Committee

CONFERENCES

1986 Biennial conference
 1988 Biennial conference
 1988 IFLA conference

INTERNATIONAL RELATIONS

Canadian Library Association

ORGANISATIONAL DEVELOPMENT

Retirement of Director General, NLA
 Teleconferencing
 LAA Video
 Returning officers
 Other business
 Date and place of next meeting

Further information on specific items may be obtained through your General Councillor, a General Councillor-at-large or the LAA Office (contact Angela Brommann).

Jenny Adams
 Executive Director

SWINBURNE LIBRARY — COLLECTION MANAGEMENT PROJECT

In 1983 Swinburne Library received approval to appoint a senior librarian on a contractual basis as Collection Development Librarian. Tony Arthur, the Chief Librarian at Melbourne CAE, Institute of Early Childhood Development (IECD) was appointed, on a consultancy basis, from August 1983 to the end of 1984 with the task of developing policy recommendations regarding the scope and optimum size of the collection. These recommendations, to be made through extensive consultation with appropriate Swinburne staff, were to ensure that the Swinburne Library collection will provide the best possible balance of materials according to subject interests, level of treatment, form of material, and intended use.

Swinburne Library has now received Tony Arthur's report recommending the future of collection management for the Library. This marks the completion of his consultancy, and as there is much interest in his work the report will be published later this year. He has returned to his position as Chief Librarian at Melbourne CAE, IECD.

Margaret Wanklyn, currently Acquisitions Librarian at Swinburne Library, has taken over the task of implementing many of Tony Arthur's recommendations on the development of collection management, under an expanded role as Acquisitions and Collection Management Librarian. Jan Lindner, formerly one of the reference librarians, has been appointed to assist her in this area.

W.Linklater

THE FOLLOWING JOURNALS are available to any library which is interested:

Richards Topical Encyclopedia. 15 vol. Edited by Ernest Hunter Wright and Mary Heritage Wright. New York, J.A. Richards, 1949.

World Book year books — 1974, 1975, 1976, 1977

World Book science year book — 1975

Australian junior encyclopedia. 3 vol. Editor: Charles Barrett. Sydney, Australian Educational Foundation, 1961.

Consolidated encyclopaedia. 10 vol. London, Consolidated World Research Society, 1938.

Australian junior encyclopedia. 3 vol. Editor: Charles Barrett. Sydney, Australian Educational Foundation, 1956. (One extra vol. 2 — 2 pages following title page not printed.)

A century of responsible government 1856-1956. Edited by F.C. Green. Hobart, Commonwealth Parliamentary Assoc. 2 copies.

Please contact **The Librarian, St Brigid's Convent School, Montagu Street, New Norfolk WA 7140.**

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