

Meet the Staff — by phone

Continued from page 12

**Brenda Pittard,
Publication Officer,
Editor InCite**

You're likely to have spoken to me when you want to talk about something to be included in InCite or ALJ, about producing publications, to get an ISBN, about Head Office and divisional publications, advertising, promotional leaflets and so on. After four-and-a-half years with the LAA I feel I have come to know many of you well, but with an organisation with so many members one of the pleasures is that there are always more people to get to know!

I'm involved with all aspects of production of LAA publications ranging from leaflets to large books — and of course there's InCite every two weeks!

**Kathy Husselbee,
Assistant Publications Officer**

A good reason to phone or write to me is to let me know about the activities you are organising so I can list them in the Happenings column in InCite. I also deal with enquiries concerning putting inserts into InCite, ALJ and LANS and I can help you with printing quotes.

As I co-ordinate the advertising in these publications I take advertising bookings and handle general advertising queries ranging from how much to what typeface and when is the deadline. I also manage the ebb and flow of receiving and sending out books for review!

**Sue Leonard,
Word Processing Operator**

My main function at the LAA is to produce agendas, minutes and general correspondence for the Assistant Executive Director and Industrial Information and Research Officer. I also do the typing for many of the booklets we produce such as the Office Bearers Guide and Salary Scales.

However you may be likely to speak to me in my role as relief receptionist. In this capacity I handle general enquiries or channel your call through the appropriate person. Because I've been with the LAA for almost three years I can also help with membership and voucher queries when other staff are busy.

Angela Brommann, Super Secretary

As Jenny's secretary most of my many duties are behind the scenes rather than with members directly. If you are one of the Association's office bearers you may need to speak to me on occasions about travel and accommodation bookings. I'm also involved with members as I type statements or requests and also type the lists of members applying for professional membership. The list goes to the Board of Examiners and General Council for approval. I also prepare the Certificates for Associate (professional) Members as well as the Library Technicians' Certificates.

Lynne Ritchie, Bookkeeper

You may remember my face if you've looked at this page of InCite before — I've worked at the LAA for quite a few years now! I am the bookkeeper and this entails paying bills and keeping the accounts straight. I'm also responsible for the day-to-day running of the voucher system for institutional members. I handle the distribution and redemption of vouchers. I give advice to the divisions on the keeping of their accounts too.

**BIBLIOFILE PRIZE
AT DARWIN**

A complete Bibliofile System, comprising a Compact Disc Drive with PC Interface Card and Cable, a full set of 4 Compact Discs containing the entire US Library of Congress English language MARC Data Base, and Bibliofile software and user manual, is the major prize in a lucky draw competition to be held at the CLSI stand during the exhibition at the Darwin Conference.

Every person who enters the lucky draw will receive in the mail a free Bibliofile Catalogue Production System Demonstration Diskette.

100 year celebrations

In October Parkes Shire will celebrate one hundred years of continuous funding for a Library Service in the town of Parkes.

A week of festivities is planned, the highlight being the opening of the new library on October 22 — one hundred years to the day from the opening of the first library. Celebrations planned include guest speakers, storytellers and a library fair.

Judy Thornton, Librarian at Parkes, wonders whether they are the first shire in New

South Wales to celebrate 100 years of funding. Does anyone out there go back further than that?

CONFERENCES COMING UP

Wellington will host the NZLA 1987 Conference and overseas visitors are most welcome. 'Information Path to the Future' is the conference theme. Information services, recent technological developments and information management areas will be covered by speakers from New Zealand, Australia and the UK. The conference will also be a forum for discussing the future role of librarians as purveyors of information, keepers of culture and creators of leisure.

A conference dinner, mayoral reception and visits to various libraries will be arranged. The new National Library building should be opened just prior to the conference and a tour of the new building is planned.

For registrations and enquiries write to the Registrar, NZLA Conference 1987, PO Box 17267, Wellington, New Zealand, or phone John Lanham on (Wellington) 721 000. Other correspondence should be sent to the Secretary at the above address or contact Judy Traue (Wellington) 768 699.

craft (-ah-), n. skill; art; trade; cunning

That's what the Concise Oxford Dictionary has to say about the word craft. Here at Craft Printing Industries we feel it means all that and more.

Skill.

At Craft Printing you can be sure your work is in the most skilled of hands from the word go. These skilled hands ensure your printing is completed quickly and with a minimum of fuss. You can get on with running your business while we get on with the job.

Art.

To give our customers the most complete service possible we at Craft Printing have a fully equipped art studio for graphic design, artwork and typesetting. All you need bring us is the idea!

Trade.

Printing is more than just a trade to us, it's our life and we are devoted to developing better and more efficient ways of producing your material. At present we offer one, two

and four colour printing, die cutting, platemaking, folding, collating and full binding assembly. As we grow so the services we offer grow as well.

Cunning.

Our sales staff are the best at working out cunning ways to cheapen the cost of your job without compromising the quality.

We believe we offer some of the lowest rates in Sydney while producing some of the best work.

All that and more...

Craft Printing has friends. If there is a particular service you require which we ourselves don't offer we can arrange it through the many talented contacts we have accumulated. This saves you the problem of running all over town for different types of work, we do the running for you.

Call us with your printing problems now. If we can't smooth the way for you, no-one can. Oh, and by the way, we print this magazine.

CRAFT

PRINTING INDUSTRIES PTY. LTD.

Incorporating Wentworth Press.
8 McGill Street, Lewisham,
New South Wales, 2049.

Ph: (02) 560 7289 • 569 5805