

# University Of Melbourne library restructures

During the past 12 months the University of Melbourne Library has been going through a restructuring process that largely sets in place recommendations arising from The Review of Library Services made by Professor Barry Sheehan.

A key feature of the new structure is the planning group responsible for co-ordinating the library's programs and supporting its quality process. It comprises the University Librarian and four directors covering information services, information resources staffing and budget and strategic planning.

The members of the group are director Information Services, Tony Arthur, director Management Services, Angela Bridgland, director Strategic Planning, Graeme Murphy, and director Information Resources, Jane Singleton. The Library's Information Services Divisions are structured to reflect the

main disciplines taught in the university. Significant responsibility is devolved to these, including recommending and managing resources through the library's strategic planning processes.

Staff responsible for these Divisions are: Educational Services and Architecture, Susan Bray; Law, Stephen Connelly; Physical Sciences, Elisabeth Garran; Arts and Humanities, Tim Meredith; and Life Sciences, Dorothea Rowse.

Other divisions are the collection management division, headed by Juliet Flesch and Archives run by Frank Strahan. Most of the divisions are further divided into sections based on work flows.

The Library's committee structure also has been realigned to the strategic plan enabling expert groups to influence and progress major planning programs.

Expert groups have been established in the areas of planning, pub-

lic relations, reader education, conservation, collection management, information technology, staff development and health and safety. Divisions retain traditional hierarchical responsibilities and these 'matrix' groups develop policy and exchange information. A social club provides an active and broad ranging social program.

One of the key policies relates to maximising the skills of staff across the system through the encouragement of exchange of expertise including staff rotation, cross-functional responsibilities and skill sharing. Outcomes of the restructuring have included greater devolution of responsibility, greater opportunities for cross-functional activities, a less hierarchical structure, a greater emphasis on teamwork and a management structure more closely aligned to user requirements as determined by the strategic planning process. ■

## Australian Library and Information Association

### MANAGER OF THE YEAR AWARD\*

*Nominations are now being called for the award for 1995*

#### Aim

To recognise and encourage exceptional management practices within Australian libraries and information services.

#### Eligibility

The award of *ALIA Manager of the Year* is open to any personal member of the Australian Library and Information Association responsible for the management of a library service, an individual library or information service, or a significant service or project within a larger organisational unit. As managers, nominees should have outstanding skills in planning, resource allocation, project management, communication, leadership, inter-personal relations and marketing.

#### Nominations

Nominations must be proposed and seconded by two members of the staff, or clients of the library and information service which the nominee manages.

#### Selection

Criteria to be considered by the committee:

1. Demonstrated leadership in the library or unit the nominee manages.
2. Demonstrated excellence in management skills.
3. Establishment of successful communication and relations between the service and its clientele and, where appropriate, the manager and his or her staff.
4. Significant improvement in services delivery to the clientele of the library or information service as a result of the nominee's innovative management practices.
5. The selection criteria should be addressed with actual examples. The contribution of the nominee must be outlined.

Nomination forms are available from ALIA, PO Box E441, Queen Victoria Terrace, ACT 2600. Telephone (06) 285 1877 or 1800 02 0071

Nominations close 1 June 1995

\* The name of this award was changed at the March 1994 General Council Meeting.



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## Australian Library and Information Association

### LIBRARY TECHNICIAN OF THE YEAR AWARD

*Nominations are now being called for the award for 1995*

#### Aim

- To promote the role of library technicians in library and information services.
- To promote the role and image of library technicians in the library and information workforce and the wider community.
- To encourage library technicians to join and support the Association.

#### Eligibility

The award of *Library Technician of the Year* is open to any member of the Australian Library and Information Association, Library Technician Section, and who holds a library technician qualification recognised by ALIA.

#### Nominations

Nominations on the ALIA nomination forms may be made by members of the Association, Divisions of ALIA, or employers. Members should note that any nomination for the award must be made in strict confidence. Failure to do so will jeopardise the nomination.

#### Selection

1. The nominee has made an outstanding contribution to the advancement of library technicians.
2. The nominee has written a paper or papers on some aspect of library technicians' work or activity and presented at a conference or published a journal or monograph of library science or any appropriate publication.
3. Personal achievement in the development of library and information services or for development within the Australian Library and Information Association.

Nomination forms are available from the Australian Library and Information Association, PO Box E441, Queen Victoria Terrace, ACT 2600. Telephone (06) 285 1877 or 1800 02 0071.

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