## How

## to make

Instructions for voting in the 1998 vice-presidential and the ALIA Board of Education elections

This year, we want to ensure a record number of votes in the 1998 vicepresidential and ALIA Board of Education elections. All ALIA personal members, and nominated representatives of Institutional members are urged to vote for their 1999 president and two members of the Board of Education.

Casting a vote that counts is a very simple process, and one that requires minimal effort, time and cost. In fact, we supply all of the material, and even pay for the postage.

Ballot papers have been packaged in this copy of inCite, sealed in a ballot pack with all of the required material to assist you in making a vote that will count. Please note that you must ensure that your completed ballot paper arrives at ALIA National Office by 5:00pm on 15 November 1997.

For your reference, we are also publishing the ballot instructions in this issue of inCite. Please read the instructions carefully. Every year a number of votes are rendered informal due to failure to comply with each of the instructions.

Candidates who have nominated for the position of vice-president and for membership of the ALIA Board of Education for 1998-2000 are listed on the ballot paper.

Vote for ONE candidate for the position of vice-president by marking an ' $X$ ' in one of the squares provided.

Vote for up to TWO candidates of your choice for membership of the ALIA Board of Education by marking an ' $X$ ' in two of the squares provided.

You may choose not to vote in one section of the ballot or to vote for less than two candidates for the ALIA Board of Education.

1. Complete and remove ballot paper from the supplied leaflet.
2. Enclose the ballot paper in the provided BLANK envelope (or any other blank envelope, if you cannot locate the supplied envelope - however, it is important that the envelope is blank, with no external markings whatsoever).
3. Enclose the blank envelope in the supplied self-addressed ballot paper envelope. If you have mislaid this envelope or prefer to use your own, it is important that you post a facsimile of the pre-printed envelope (a copy of which is shown below).
4. Write your full name, address and membership number on the back of the ballot paper envelope.
5. Post the completed envelope into a mailbox (no stamp is required if posted in Australia).
Failure to comply with each of these conditions will render your vote informal.
Votes received after 5:00pm on 15 November 1997 will not be counted.


## Vice-presidential

 candidates information published overleaf...Don't forget to check the inserts delivered with this issue of inCite for your sealed ballot pack!

The ballot paper

## ATA vixeppuesident

 Cross one box only (mark with an $\cdot X_{\text {) }}$Craig AndersonHelen Hayes

## ALIA Board of Education

Cross up to two boxes (mark with an $\cdot X_{1}$ )Ross Haney
Roy Sanders
Don Schauder

Margaret Starre

