

### ► Accreditation

The issue of accreditation of qualifications and membership status represents a major area which the Leadership Committee will be addressing in the coming months.

### Communication

The Leadership Committee wishes to develop opportunities to improve means of communication as a high priority. The formation of a new association can be seen as providing the opportunity to consider new ways of consulting and informing the membership, and of interaction between members.

### Administration

The Leadership Committee will consider administrative arrangements for the new organisation in relation to the current administration of ALIA and ACLIS.

### Have your say

You now have the opportunity to comment on the model for the new organisation as outlined or on other aspects in relation to the creation of the new organisation. You can do this in a number of ways:

- Attend your state forum in February.
- Consult the ALIA website for information <http://www.alia.org.au>

- Contact the Leadership Committee secretary, Marie Murphy at ALIA National Office, PO Box E441, Kingston ACT 2604; e-mail [marie.murphy@alia.org.au](mailto:marie.murphy@alia.org.au); or telephone 02 6285 1877.

- Hold a special meeting of your section, group, division or subcommittee; if possible, a member of the Leadership Committee will attend.

- E-mail members of the Leadership Committee, who are listed below.

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Next month in *inCite*: ACLIS president, Derek Whitehead with his views on the future of the new organisation. ■

*You now have the opportunity to comment on the model for the new organisation...*

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## State/territory committee guidelines for 1998

**Pending the establishment of the new organisation the Leadership Committee has developed the following guidelines to assist ALIA and ACLIS state and territory committees**

**A**s a general principle both councils encourage the highest level of co-operation between ALIA and ACLIS committees at the local level. The councils recognise that different local factors may require different solutions and these guidelines are designed to provide a framework within which the best local solution may be determined.

### Operations of state/territory committees

It is anticipated that committees are likely to want to combine their efforts, which may be reflected in arrangements such as:

- Combined meetings of the ALIA and ACLIS executive or management committees.

- Combined meetings of ALIA and ACLIS members.
- Jointly organised functions, open to all ALIA and ACLIS members at the same rate.
- A combined newsletter sent to all ALIA and ACLIS members.
- It is suggested that each state/territory committee make its own decisions about how subcommittees should operate.
- Support and arrange co-operative activities.
- Representation on external committees and issuing of statements.

### Financial arrangements

It is important, however, that a number of formalities continue to be observed

during this interim period. The most important of these relate to financial management. The following arrangements are proposed for use by the committees:

- The bank accounts for ALIA and ACLIS committees must remain separate during the interim period. This is to ensure proper auditing.
- Jointly-funded activities are encouraged and it is expected funds could be made available from each organisation to mount activities. A budget should be prepared for all major activities and an agreed financial statement drawn up at their conclusion.
- Queries about the overall or financial management of committees should be directed to the ALIA executive director or ACLIS executive officer. ■