



Copyright FAQ

Making and supplying copies of published works

When may a library make and supply a document to another library under Section 50 of the *Copyright Act 1968*?

Receiving a request

A supplying library may make and supply 'a copy' of a published work to a requesting library:

- for the purpose of including the copy in the collection of the requesting library;
- for the purpose of assisting a Member of Parliament in their duties (note: the requesting library must be a parliamentary library); or
- for the purpose of supplying the copy to a person who has made a request for the copy under Section 49.

The supplying library must receive a request from the requesting library before the document can be supplied under Section 50.

Not-for-profit libraries

To rely on Section 50, both libraries must be 'not-for-profit' libraries.

See ALIA copyright FAQ 'Definition of library under the *Copyright Act* 1968'

Purpose of the request

There is no requirement for the request to be in writing. However, it is recommended that the supplying library receive a written request stating that it complies with Section 50 of the *Copyright Act 1968* before making the copy.

As Section 50 requires a document to be made and supplied for a particular purpose, ALIA recommends that the purpose for which the document is needed should also be included.

For example:

'Request complies with section 50 of the Copyright Act 1968.

Document required for inclusion in the collection'.

Statutory obligations

Declarations: Section 50 does not require a supplying library to complete a

declaration nor is it obliged to sight declarations made by the requesting library or a person requesting the copy under Section 49.

Charges: The supplying library's charge for making the copy must not exceed the cost of making and supplying the document.

Notation: It is not clear whether the supplying or requesting library should be responsible for notating the copy.

As the *Copyright Act* requires the notation to be made at or about the time the copy was made, it makes sense for the supplying library to make the notation.

The notation should state the name of the requesting library and the date on which the copy was made.

Retaining records of requests

There is no statutory obligation under Section 50 of the *Copyright Act 1968* for a supplying library to retain records of requests received.

However, it is recommended that supplying libraries should keep requests as documentary proof that the library has complied with Section 50 of the *Copyright Act 1968*. The records should be kept for four years.

Related copyright FAQs:

- · Retention of declarations
- Definition of 'library' under the Copyright Act 1968

For more information on ALIA's copyright service contact Rosemarie Sebastian-Pillai at the ALIA National Office, telephone 02 6285 1877, fax 02 6282 2249, or e-mail copyright@ alia.org.au.

This is general information about the law. It is not intended to be a substitute for independent legal advice and it should not be relied upon for this purpose.